

Falcon Internship 2023: Are you ready?

May 1-June 1, 2023

Google Classroom Code: dc7wrkr

Connect with your supervisor TODAY

Email the person who will be directly supervising you during your internship.

- Remind them of your start date (5/1 or later, depending on APs)
- Your hours for each week
- Any AP exams you have
- If you have not shared this welcome letter, attach it to the email you are sending
- <https://tinyurl.com/5n75wphm>
- Thank them and tell them you look forward to working with them!

Doing a capstone?

Have an **approved capstone**? **See Mrs. Robinson by 2 p.m. Monday, 4/10 with 2 copies of your proposal** so we can do a final review of your plan.

If you are interested in doing a **capstone** project, and **it has not yet been approved**, please **see Mrs. Robinson as soon as you read this!** If you are wondering if your capstone project has been approved or not, it likely HAS NOT!!

You have to fill this out **thoroughly and completely!**

https://docs.google.com/document/d/12D_AgkBxT_QptfwPhY2DQkj6AMz9wZB_vGGr_05Dnuc/edit

May, 2023 Calendar

AP Exam Schedule			Senior Internship 2023					Max. Hours per week
	8am	12pm	MON	TUE	WED	THU	FRI	
May 1	United States Government and Politics	Chemistry	1 (C) First Day of Internship	2 (B)	3 (A)	4 (G)	5 (F)	25
May 2	Environmental Science	Psychology	8 (E)	9 (D)	10 (C)	11 (B)	12 (A)	20
May 3	English Literature and Composition						No Internship Hours Senior Prom	
May 4	Macroeconomics	Statistics	15 (G)	16 (F)	17 (E)	18 (D)	19 (C)	25
May 5		Microeconomics						
May 8	Calculus AB Calculus BC	Computer Science Principles	22 (B)	23 (A)	24 (G)	25 (F)	26 (E)	25
May 9								
May 10	Spanish Language and Culture	Biology						25
May 11	French Language and Culture	Physics 1: Algebra-Based	29	30 (D)	31 (C)	1 (B)	2 (A)	15
May 12	Music Theory		No Internship Hours Memorial Day			Last Day of Internship	Internship Fair Vye Gym 9:30am arrival	

Weekly: Answer Mrs. Robinson's question of the week.
June 2: Reflection Videos AND Supervisor Evaluations due.

Required Weekly Google Form

On the Internship classroom, you will see Google Forms a “questions of the week” will posted every Wednesday of the internship. You are required to submit them on the days listed below not later than 5 p.m. If you are in 4-5 AP Classes and therefore not starting your internship until week 2, there will be a box for you to check on the Google Form!

May 5, 12, 19, 26

The form always asks the following questions. And there will be one more that we ask you to put some thought into. Please respond thoughtfully and completely...

- **Hours you worked in your internship/on your capstone this week: (days/times)**
- **Location of work:**
- **Summarize what you did and who you worked with:**

Submit to internship classroom

Length: Create a video that covers all this! Have this video playing on your charged chromebook at Internship Fair

Describe your internship/capstone project:

- Summarize/show your internship/project: where you worked, who mentored you. Show both inside and outside the building where you worked
- Describe and show your role
- Talk about why you chose this internship/capstone?
- Talk about/show typical day
- Describe a time when you felt particularly helpful or successful.
- Describe challenges or a challenging moment you encountered and how you solved the problem.

Reflect upon your experiences:

- Compare what you were hoping to get out of this experience vs. what you actually got out of it.
- What will you take away from your internship/capstone? What did you learn? Did you come to any conclusions about yourself and the world beyond DHS?
- What advice would you give to seniors doing an internship next year?

** We understand that some places/people cannot be filmed. We can work on that with you!*

6/2 Internship fair - be in Vye Gym by 9:30 a.m.

Let's celebrate your hard work from 10 a.m. to noon, Friday, 6/2 in the Vye Gym

- Bring a tri-fold board that describes and visually showcases your internship. (get permission for photos of people)

and

Bring a charged chromebook with the video/slideshow of your internship.

Attendance is REQUIRED!!!

Feel free to invite your supervisor and family members!

Still working on academics?

- If all all graduation requirements are not completed by 4/28/23, attendance at **Senior Independent Study** is mandatory daily from 7:45 am-11:45 am.
- Students will receive in-person support from teachers/support staff
- Students will begin internship once all graduation requirements are complete.

Still don't have an internship???

Mrs. Robinson, DHS Rm. #A124
kaarinrobinson@danvers.org

As soon as you see this video!!!

******Also, be sure your internship
is filled out on the Google Form******

We are all so excited for our Seniors!

Can't wait to hear about all the awesome experiences
that await the Class of 2023!!!